

Monthly CS meeting

When: Monday 4th July, 7pm to 9pm

Where: Heeley Development Trust, Ash Tree Yard, 62-68 Thirlwell Rd, S8 9TF

Note taker: Dexter

Present – Ian Carey, Barry Dobson, Sam Wakeling, Sam Burton, Dexter Johnstone, Karen Hisom, Jason Colbeck

Apologies – Tony C, Simon Geller

**Committee roles** - Discussion about committee roles. Karen volunteered to join committee - approved. She will takeover membership role once database sorted. Barry volunteered to be treasurer but Helen to carry on with administering finance - approved. Roles are: Ian - chair, Dexter - secretary, Jason - active trustee, Barry - treasurer, Karen - membership secretary.

**Membership database** - in order to improve/automate and simplify membership secretary role we are interested in getting a better database. This will allow membership secretary to concentrate on expanding membership rather than just administering it.

**Actions** - Ian and Sam W to investigate membership databases.

**CycleSheffield log on/accounts** - we do not know exactly who has access to what social media and email accounts.

**Actions** - Ian to review who has access to what social media/email accounts. Dexter to give Ian access to Lastpass password store.

**Email accounts** - Discussion about whether we need paid for gmail accounts for some committee roles, rather than using personal email addresses. Would free accounts give us the required functionality? Also Exec list needs tidying up - new members adding and old removing.

**Actions** - Ian and Sam W to investigate benefits of paid/free email accounts. Dexter to update exec list membership

**Social media/communication with members 1 - Facebook** - look at starting a closed Facebook group for discussion and an open Facebook page for news/announcements. A group will allow better communication with/between members.

**Actions** - Jason to look at Facebook group and has volunteered to administer it once set up.

**Social media/communication with members 2 - newsletter** - we need to inform members what we are doing. Barry volunteered to compile newsletter. Sam to distribute via mail chimp.

**Actions** - Barry to write/compile newsletter. Sam W to distribute via mail chimp.

**Social media/communication with members 3 - Google group** - Decided to leave Google group as it is.

**Events** - We need to keep track of events in Sheffield which we could/should be represented at. Dexter thinks this should be a committee role - someone responsible for keeping a log of events in calendar, arranging/booking stall and co-coordinating who is going to run it. Sam B interested in social outreach and bike maintenance/repair classes. Karen interested in publicity. No-one present expressly volunteered for the 'events' role.

**Actions** - continue trying to co-opt someone into the events role

**S4C Big Ride and campaign review** - Discussion about the feedback about Big Ride. General agreement that the ride itself was well organised, however, we did not make the most of it as a campaigning opportunity. Also disappointing turn out compared to last year. Space for Cycling campaign in general - Dexter thinks someone needs to take ownership and be responsible for it as it is the main, ongoing CS campaign. No-one present expressly volunteered for the 'S4C' role. We need to think about the mayoral election for the city region next May and make contact with other cycle campaign groups/cycling groups in the region.

**Actions** - continue trying to co-opt someone into the S4C role

**Meeting with SCC on 06/07** - BD, DJ and SW are meeting various council officers on the 06/07 about the Charter Square development. The plans seem disappointing at the moment but we will be able to question them and get more information before responding formally to the consultation on the 15/07.

**Actions** - meet, then respond to the consultation.

**Meeting with SCC on 19/07** - BD and DJ are meeting Cllr Iqbal and Tom F-S on 19/07 to talk about the tram report and the progress on the cycling enquiry (I think). Barry is hoping to discuss tram report with Tom F-S before this meeting. We should complement them on progress with 20mph zones.

#### **Simon update**

**Cycling UK Right to Ride** - The main thing we've had in is the Charter Sq proposals which Dexter is talking to the council about.

**Bike-Rail** - The Northern Rail Cycle Forum has been resurrected under Arriva but the first meeting has been put back until late August. Neil Mitchell from Sustrans has proposed an over-arching cycling and walking rail integration Forum for the North. Rail North are enthusiastic and a planning meeting for that is due to take place on 28th July.

**TPT & Sustrans Rangers** - The Friends of the TPT have engaged me in two projects - one is improving their membership application process which is currently stuck in the 1990's and the other is bidding for funds to make surface improvements. Both of these are on-going. We've been talking with Vulcan Rotary Club about organising workdays to tackle some of the most poorly maintained sections of the TPT in Sheffield.

**20's plenty** - 20 mph zones in Ecclesall, Firth Park and Woodhouse have been approved.

**Tony membership update** - numbers are down again. Last month: 275 main, 258 household making 459. This month: 258 main, 177 household making 435

#### **AOB:**

**Changing meeting day/venue** - We think moving the date of the CS monthly meeting may help increase attendance as many organisations meet on the first Monday. We would also like to meet somewhere more central (although it would still need to be free).

**Action** - move meeting to the 1st Tuesday of each month and Dexter and Ian to look for alternative venue.

**Provisional date of next meeting - Monday 1st of August (unless change to meeting date agreed).**